

Agent Supplied HIPs Agreement

Head office: 10 Back Road, Sidcup, Kent DA14 6HA T: 08450 944 934 / 020 8300 0225 F: 08450 944 938

Seller Information						
Title	Initials	Surname	Tel. (Day)	Tel. (Eve)	Mobile	Email
Occupier Information (if different to above)						
Property Address			Correspondence address if different?			
House Name			House Name			
Road No. / Name			Road No. / Name			
Area			Area			
Town			Town			
County			County			
Postcode			Postcode			
Property Details (please complete as fully as possible)						
Property Type:		Construction status:		Water Supplier:		
Property Style:		Date Built:		Local Authority:		
Tenure:		Beds:		Title Number:		
Sale Price:		Water Rates:		UPRN:		

Home Information Pack Agreement

These are the terms and conditions for providing you with a Home Information Pack for the above property.

- The estate agent (details below) will pay for a Home Information Pack to be supplied in electronic format together with one printed copy.
- The pack will belong to the estate agent until such time as you (the client) have paid for it in full.
- You agree to purchase the Home Information Pack from the estate agent, if you do not exchange on the sale of the property via the estate agent, detailed below. The price you will pay to purchase the Home Information Pack is £ _____ + VAT.
- You agree to use Conveyancing Network for your conveyancing on the sale of the above property.
- You agree to pay for the cost of any additional Home Information Pack documents relating to your property, such as 'Leasehold Management Pack' which is supplied by the freeholder or management company.

Conveyancing Network charges the following fixed conveyancing fees on a no-completion no-legal fee basis: £450 for a property up to £500,000, £575 up to £600,000, £650 up to £700,000, £725 up to £800,000. For properties over £800,000, please contact the office for a quote. All fees are + VAT & disbursements. Typical disbursements are: bank transfer fee £23.50, Office Copy Entries £12.00, professional indemnity £75.00, data storage, photocopying £25.00.

In providing your card payment details below you are giving Conveyancing Network your irrevocable consent to open your conveyancing file, once your property has gone under offer, with the right to debit your credit card with £200 + VAT as part payment for legal fees.

Estate Agency		Client Name	
Address		Signed	
		Date	

✂----- Once processed this section will be removed and destroyed -----✂

Card number: _____ - _____ - _____ - _____ Issue number __ Start date __ / __ Expiry date __ / __ Security code ____