

Remortgage Instruction sheet



Owner 1 of re-mortgage property (full name)			
Owner 2 of re-mortgage property			
Anyone over the age of 17 years in the property (full name)			
Re-mortgage property address			
Correspondence Address <i>(If different from property address above)</i>			
Contact telephone numbers / Email address			
Financial adviser			
Contact details (if known)			
Re-mortgage fee <i>(Appropriate fees will be applied)</i>	Freehold	Leasehold	
up to £200,000	£400 (incl.VAT)	£500 (incl.VAT)	
From £200,001 up to £500,000	£450 (incl.VAT)	£550 (incl.VAT)	
From £500,001 up to £1,000,000	£520 (incl.VAT)	£620 (incl.VAT)	
Current mortgage lender			
Amount outstanding (approx.)	£	A/C no.	
Address			
Is there a penalty to pay on the mortgage?	Yes/No	If yes how much	£
New Lenders Name			
Re-mortgage amount	£		
Address			
Is there an expected surplus amount (approx.)	Yes/No	If yes state amount	£
Who is arranging the building insurance (please tick)	With new lender		Client's own
	Landlords		Other (specify)
Contact details (if known)			
Any further actions (i.e. transfer of equity, deed postponement, debt consolidation etc)			

Please read the attached terms and conditions. Upon signing you have agreed our terms and conditions and give us the authority to start acting for you and take the necessary steps to obtain the title deeds and initial redemption statement.

Please complete Page 2

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Terms & Conditions

1. You (the client - name above) agree to:
 - 1.1 Instruct Conveyancing Network on the re-mortgage of the above property
 - 1.2 Pay the solicitor the re-mortgage fee which will be deducted from the proceeds of the re-mortgage.
 - 1.3 Included in the fee, where applicable:
 - i. Official Copies
 - ii. Searches or Search Insurance
 - iii. Land Charges Search
 - iv. Land Registry Search
 - v. Land Registry Fee
 - vi. Bank Transfer Fees

Signed

Printed

Date signed
